

SLOVENIA DOCUMENT CHECKLIST FOR A TOURIST VISA

All documents must be in English or Slovene.

1. Passport

- Valid passport (signed by applicant)
- Minimum 2 blank pages
- Not older than 10 years
- Valid for **3+ months** beyond return date
- Previous passport (if applicable)

2. Photos

- Size: **3.5 × 4.5 cm**
- White background
- Taken in last 6 months
- Face fully visible, forward-facing

3. Application & Biometric

- Completed visa application form
- Fingerprints (biometrics) – not required for children under 12
- Visa fee payment

4. Travel Documents

- Travel itinerary/plan
- Proof of return flight or onward ticket
- Reason for travel
- Flight reservations

5. Financial Proof

- Last 3 months' bank statements
- Proof of income/assets/property

6. Accommodation Proof

- Hotel/host details with booking reference
- Address & contact details

7. Travel Medical Insurance

- Valid for entire Schengen trip
- Minimum **€30,000 coverage**
- Valid in all Schengen countries
- Coverage details must be clearly mentioned

8. Employment Documents

(If employed)

- Employer name & address
- Nature of job
- Start date
- Salary
- Travel purpose
- Approved leave duration

9. Copies Required

- Passport ID page
- Old Schengen visas (if any)
- Residence permit (if any)

Additional Requirements for Minors (Under 18)

- Birth certificate
- Adoption papers (if applicable)
- Divorce decree of parents (if applicable)
- Death certificates of parents (if applicable)

- Consent letter from both parents/guardians
- Passport copies of both parents/guardians

Slovenia Visa Fees

- **Standard fee: €80**
- **Free:** Students & children below 6 years
- Service fee may apply (non-refundable)

How to Apply (Steps)

- Collect all required documents
- Select **Tourism** (if travelling for tourism)
- Decide number of entries (single/multiple)
- Fill out the application form
- Apply through **E-Visa Slovenia** system (if applicable)
- Create account → Fill & print form
- Submit to Slovenian consulate or visa center
- Book appointment (if required)
- Attend biometric appointment (in most cases)
- Pay visa fee
- Attend interview (if requested)

Note: Apply **15 days to 6 months** before travel.

Where to Apply

- Slovenian Consulate or authorized visa application center
- If no Slovenian mission: apply through Schengen country representing Slovenia
- Apply only in your country of residence/citizenship

Processing Time

- Standard: **15 days**
- May take longer depending on case

After Visa Approval

- Check all details on visa sticker
- Report itinerary changes to consulate
- Visa approval does **not guarantee entry**; border police may ask for additional documents

📄 If Visa Is Rejected

- Right to appeal within **8 days**
- Appeal must be in Slovene or translated
- Appeal fee: **€153** (non-refundable)
- Submit appeal to same consulate
- Case forwarded to Slovenia MFA

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