

## **RUSSIA DOCUMENT CHECKLIST FOR A TOURIST VISA**

In order to apply for standard single-entry or double-entry tourist visas, you must provide the following:

1. Original passport, which must contain at least 2 blank pages visa pages, and which must be valid for a period of 6 months after the visa expires;
2. Online application form completed on the website, printed and signed in person by the applicant.

When selecting the location where you are going to submit your documents, you need to choose VFS Antwerp

3. Colour photograph 3,5x4,5 - please see Photo Specifications

Your photo should be glued to the application form

4. Visa support document (i.e. a confirmation that you are going to be hosted as a tourist by a Russian tour operator, which is registered in the Unified Register of Tour Operators)

PLEASE SEE AN EXAMPLE AFTER THE LIST OF DOCUMENTS

if you are staying in Russia for more than 15 days, you need to provide a detailed program of your stay

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Please note that we do not accept online bookings/reservation confirmation etc

5. Both-way tickets (airplane, train, bus)

It is required only if you have an unused Russian visa in your current passport

6. Medical insurance policy document, valid in the territory of the Russian Federation and covering the entire duration of the visa.

Please note - The medical insurance policy must contain:

- the date when the agreement was signed;

- the policy number;
- the full name of the person insured;
- full details of the insurer;
- the policy must cover the entire period of stay in Russia for all type of visas;
- a list of medical and medical-transport services provided for, including repatriation in case of death;
- the minimum amount of cover must be 30,000 EUR;
- the territory must be Worldwide, the Russian Federation, or Europe including Russia;
- the signature of the insurer.

Insurance policies and confirmation letters which do not contain the information above and standard forms stamped by the insurer will not be accepted.

### **7. Solvency proof (FOR STUDENTS AND UNEMPLOYED ONLY)**

A bank account / credit / debit card statement showing the movements for the last 2 weeks. Each person must have at least EUR 1000 for one week of stay at his/her disposal.

### **8. FOR MINORS ONLY:**

- An extract from the birth certificate received in the municipality of Belgium (in English, French or Dutch) or any other similar foreign authority;
- In case if the minor is travelling with only one of the parents : the second parent's authorization for leaving the country received in the municipality of Belgium indicating the dates of the trip;

If the child is travelling accompanied by a third person: - - -

**Parental authorization from both parents** proving that the minor is allowed to leave Belgium accompanied by the third person

**A solvency proof from one of the parents** (A bank statement showing that he/she has at least 1000 euro per one week stay in Russia)

**A sponsorship letter** proving that the parent will sponsor the trip and cover all the costs during the child's trip to Russia

### **9. Copy of Belgian ID card (both sides)**

Citizens of all countries except for the EU countries should provide a valid Belgian residence permit with the durability of more than 90 days. Please note that the citizens of Denmark, Ireland and Great Britain and the Northern Ireland have to provide a permanent residence permit.

**USA citizens do not need to provide** a permanent residence permit.

**Important:** The Consulate General of the Russian Federation in the Kingdom of Belgium may require additional documents before issuing a visa, may invite you to an interview or extend the time required for consideration of your visa application.

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