

FINLAND DOCUMENT CHECKLIST FOR A STUDY PERMIT

Passport:

- Color photocopy, first & last page of passport
- Give copy of any pages that have valid visas
- Give copy of any pages that have any special endorsements
- Only current passport is required, not old or expired passports

Note:

The applicant's passport is returned after verification at the VFS center

Passport photo: Two (2) color photos (glossy), plain light background as per standards.

Official id:

- Doc showing you are legally resident
- Only needed if you are not an Indian citizen or Indian passport holder (OCI)

Letter of acceptance University letter indicating the course, duration of course, starting date, and tuition fees

Income clarification:

- The applicant must have a bank account in his/her own name
- Joint accounts are accepted only for minor (under 18 years at the time of application)
- The account must have funds equivalent to EUR 13,440. The bank certificate must state the account no, since when it has been operating, if there is guardian(joint holder) in case of minor, the amount held in rupees and in Euros, the current exchange rate. Include any fixed (time) deposits (FDs) in the name of the applicant.
- In the case of minor, bank certificate must also include a sentence that the account holder is has the right to withdraw the funds.

Important:

For students who do NOT have any income or are not working, it necessary to provide the provide following from the parents/guardian:

- Statement of support from sponsor (parents or relatives) indicating the relationship and the that they are willing to support the applicant with required funds)
- Covering letter from parent/guardian addressed to Migri giving list of docs enclosed
- 1-year bank statements of parents, stamped by bank
- Income tax returns (ITR) of parents, preferably 3 years to show source of income
- It is useful to have employment letter of parents, or latest 3 pay slips (optional) to demonstrate source of funds
- Create a Statement of Assets (preferably signed by chartered accountant or licensed wealth manager) listing out your financial assets like investments in shares, mutual funds, bank deposits, post office deposits/PPF, etc
- Make an Affidavit of Sponsorship on stamp paper

Health insurance:

- Health insurance of EUR 40,000/year for all 2-year to 4-year programs
- Starting date of health insurance should be at least 1 week (7..10 days) before start of program, coinciding with planned travel to Finland
- You can take 1-year health insurance (starting from 7..10 days before start of your course) from any Indian or International insurance company
- Swisscare has a policy that meets the requirements for Finland and is listed on Migri site. The policy can be purchased online for about EUR 197.10 (pay by credit card). The policy is issued by Anker Insurance, Netherlands. <https://swisscare.com/student-health-insurance-finland/>

Tuition fee receipt:

- Pay the tuition fee indicated in the university acceptance letter by wire transfer
- Ask the university for confirmation email. Official receipt may take time
- Attach the wire transfer (SWIFT) message from your bank/forex dealer, and confirmation email from university – if you don't get the official receipt

Migri Application:

- Fill the application on EnterFinland (<https://enterfinland.fi/eServices/info/studypermit>)
- Register and create login. Keep the login and password details carefully.
- Fill all the fields in the application
- Attach scans of all required documents.
- Take printout of the completed and submitted application (Initiation certificate)
- Pay the fee of EUR 300 (INR 24,100). If you are a minor at the time of application the fee is EUR 220 (17,700) in the case of minor) by credit card.
- Take a printout of receipt (Certificate of Pending Online Case)

You can also pay this application fee in cash at the time of visit to VFS. The fee is EUR 360 (INR 28,900) and EUR 250 (20100) respectively

Education certificates: Submit photocopies of your education certificates (eg Class 12 marksheet, migration and board certificates)

VFS appointment:

- After submitting the application on EnterFinand site, you have to take an appointment at VFS Delhi (<http://residencepermits.finland.fi/India/>)
- A separate service charge of INR 5,600 is payable at the time visiting the VFS center for biometrics (VFS Residence Permit Service). If you want to receive the resident permit card by courier, you also need to pay and additional INR 482 as courier service fee (else you can collect in person, for free)
- Total payable to VFS is Rs 6,082

Consent Letter: In the case of applicants who are minors at the time of application, it is better to include a Consent Letter from parents/guardians addressed to Migri, indicating that are permitting the applicant to apply for student permit, permit the applicant to travel to the university for studies, will allow the student to access the funds in the bank account, and will make all applications/undertakings on behalf of the student for fulfilling the requirements for studying in Finland

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