

SINGAPORE DOCUMENT CHECKLIST FOR A STUDY PERMIT

Exchange Student Category:

You must lodge your application at the New Zealand Visa Application Centre (VAC) in Singapore. For more information about the VAC, visit: www.vfsglobal.com/newzealand/singapore. It's important you provide all the relevant information requested below so we can process your application promptly. Application forms are available from our website: www.immigration.govt.nz/forms.

Alternatively you may be able to apply on-line for some visa types. You can access our On-line visa application service through our website www.immigration.govt.nz/

Non-English documents must be translated to English by a translation company and submit both the Non-English and English translated documents. Self-translations will not be accepted.

When providing original documents with your application ensure they are accompanied by a standard photocopy.

All forms must be properly completed and each signature section signed. Mark N/A to question(s) not applicable to you.

- A fully completed Student Visa application form (INZ 1012)
- Two recent identical passport-sized color photographs, (must be less than 6 months old)
- Valid passport(s) or certified true copy of the passports
- Refer to the Visa fee finder Visa fee finder. Fees are payable in Singapore Dollars and NON-REFUNDABLE regardless of the outcome of the application
- VAC Service Fee and courier fee (if applicable): refer to www.vfsglobal.com/newzealand/singapore. Payment of a return courier fee is not required if passport is self-collected from the VAC
- eMedical Information Sheet less than 3 months old at the time your application is submitted:

- 1) Chest X-Ray Certificate (INZ 1096) if you are intending to stay in New Zealand for more than 6 months but less than 12 months
- 2) General Medical Certificate (INZ 1007) and Chest X-Ray Certificate (INZ 1096) if you are intending to stay in New Zealand for more than 12 months

Original police certificates are required if you are aged 17 years and above intending to stay in New Zealand for 24 months or longer:

- 1) From your country of citizenship, and
- 2) Any country in which you have lived for 5 years or more since the age of 17 years

Police certificates must be less than 6 months old at the time your application is submitted and are valid for 24 months from date of issue

Offer letter from the New Zealand education provider stating course name, length of the exchange programme and whether a course fee is payable.

Letter from your school or university stating:

- Your student status, the course name and length of your course
- Name of the New Zealand education provider, course name and the length of the exchange programme

Financial Requirements

Courses which are more than 36 weeks required fund of NZ\$15,000 per year

Courses which are less than 36 weeks required fund of NZ\$1,250 per month or a letter from the education provider confirming accommodation and other living expenses are included as part of a prepaid package.

Evidence of funds, please provide one of the following:

- 1) If you are sponsored, a completed ORIGINAL Financial Undertaking for a Student form (INZ1014). Please refer to page 1 of the form for supporting documents you must submit.
- 2) If you are self-sponsored, bank statements for the last 6 months in your name or a letter from the bank stating the balance amount in your account.

- 3) Letter of award of scholarship stating the scholarship amount, duration of the scholarship and what it covers.

Applicants living outside their home country, submit evidence of residence status for the country currently living in, such as Permanent Residence visa, employment pass, work permit, dependant pass, long-term visit pass or student pass

Additional information request

Immigration New Zealand reserves the right to request additional information in the course of assessing an application and to retain information and documents on file.

Processing time

Approximately 15 working days. This is an estimate only and is subject to change depending on the type of visa application and/or whether more information is needed to support an application. However, we commit to keep in touch with you throughout the processing of your application.

PLEASE DO NOT PURCHASE AIRLINE TICKET BEFORE OBTAINING YOUR VISA