

IRELAND DOCUMENT CHECKLIST FOR A STUDY PERMIT

(Short Term and Long Term)

Note: All documentation should be submitted in English or accompanied by an official translation.

1. Fully completed and signed online application form.
2. Original Passport valid for at least 6 months after the intended date of departure from Ireland following visits. If you wish to apply for long term visa passport should be valid for 12 months after the intended date of departure from Ireland. Passport must have sufficient space for a visa to be inserted, at least two empty pages are required. If your passport does not comply with the above your application will be returned to you. A copy of all stamped or containing visas pages of your passport is required.
3. You should submit all previous passports. A copy of all stamped or containing visas pages of your passport is required. If you have been refused a visa for any other country, details of this, preferably the original letter issued to you by the authorities of that country, should be submitted. Concealment of other visa refusals will result in your Irish visa application being refused
4. Fully completed and signed questionnaire
5. Two recent (not older than 6 months) photographs 35x45 in colour, preferably biometric type with white background.
6. Visa fee and service fee
7. In addition to the signed summary application form, please also submit a signed letter of application:
 - outlining your reason for wishing to come to Ireland for this particular training,
 - giving details of any members of your family who are currently in Ireland, or any other EU State.
 - stating how long you plan to stay,

- undertaking that you will observe the conditions of your visa, that you will not become a burden on the State, and that you will leave the State on the expiry of your permission to remain
8. Letter of acceptance from college in Ireland detailing your proposed course of study
 9. Evidence that applicant has paid the fees to the college
 10. Evidence that the applicant has the academic ability to follow their chosen course (transcript)
 11. Account of any gaps in educational history (if any)
 12. Evidence that the applicant has a level of English language sufficient to follow their chosen course: for example-IELTS (if any).
 13. Evidence that applicant has immediate access to at least €7,000; a detailed statement of your bank account covering a six-month period immediately prior to your visa application, and showing sufficient funds to cover your costs./ Evidence that applicant/ sponsor has ready access to an amount of at least €7,000 for each subsequent year of their studies in addition to the course fees for each of those years.
(This rule does not apply for Erasmus students, please note, that prospective applicant shall provide evidences of being Erasmus student (Hibe yazısı)).
 14. Evidence of obligations to return to your country of permanent residence following this visit: If you are a student, a letter from your college outlining what course you are pursuing, how many years you have been a student there, how many years/terms you have left at that college and that you will be returning there following your visit to Ireland.
Civil registration details: Extract of Turkish family book (Nüfus) showing civil status, parents, spouse, children and siblings. Document should be translated in details (Each word translation is required; translation should be verified by Official translator).
 15. Where a child under the age of 18 is travelling alone, the consent of both parents/guardians is required. If the child is travelling with one parent, the consent of the other parent is required. This signed parental consent must be accompanied by a copy of the consenting parent's

passport or national identity card showing the bearer's signature. Where only one parent has total custody, a Court Order bestowing sole custody of this child must be shown.

16. Personal medical travel insurance valid for the whole length of the journey.

Please arrange documents as per above given order.

Please submit an extra photcopy of the all documents that you may need back at the time of collection.

***** NB: THIS IS NOT AN EXHAUSTIVE LIST *****

A Visa Officer may require further documentation if he / she deems it necessary, before they can make a decision on an application.

Note: the provision of all the documentation listed in no way guarantees that a visa will be granted.

Date: _____

AC Location: _____

I confirm that I have submitted the above documents to VFS Ireland Visa Application Centre.

Applicant's name and signature

SO name and signature

Comments for Official use only: