

HUNGARY DOCUMENT CHECKLIST FOR A STUDY PERMIT

1. Passport

- having at least 2 blank pages (without stamps)
- valid for at least 3 months after the expiry date of the requested visa/ not older than 10 years
- non-Jordanian applicants must also provide a legal residence permit valid for at least 1 month after the return date of the intended trip

2. Application form duly completed and signed

- full address of the host/hotel must be written in the application
- **minors:**
 - application form signed by both parents/legal representatives, copy of parent's ID/passport
 - if minor travels with one parent: signed authorization letter of the other parent duly legalised, copy of parent's ID/passport
 - if minor travels alone: both parents must provide a signed authorization duly legalised, copy of parent's ID/passport

3. One recent passport-size photo not older than 6 months

- Photographs must be clear, well-defined and taken against a plain white background without glasses

4. Travel insurance

- covering all Schengen countries, for a minimum coverage of EUR 30.000

5. Round-trip flight ticket reservations

- no confirmed booking requested

6. Hotel booking / proof of accommodation

- in case of staying in inviting person's accommodation or a rented apartment, approval of landlord + passport/ID copy of landlord

7. Employment letter / proof of business ownership (official English translation)

8. Companies certificate of registration (official English translation)
9. For students: school /university letter of enrolment (official English translation)
10. Family booklet (if applicable, with official English translation)

11. Business Invitation

- Company,conference, cultural, sport events invitation letters, etc...
- Full address, postal code, phone number,email address of inviting entity
- Name of inviting person/ signature and date of invitation
- Expense and cost sponsor, if applicable

Invitation from a family member/friend

- Preferably official invitation letter obtained from Directorate-General for Aliens Policing /
OR the following:
 - ID/passport of the inviting family member or friend
 - Copy of lease contract AND approval letter from the landlord AND passport/ID copy of landlord
 - Copy of residency in Hungary / copy of address card
 - Copy of university ID/active student status/letter of acceptance/letter of award (Only required from students studying in Hungary)

Inviting person is a holder of a Hungarian Passport

- official invitation letter obtained from Directorate-General for Aliens Policing
- ID/passport of the inviting family member or friend
- proof of accomodation/copy of lease contract/approval letter from the landlord and passport/ID copy of landlord

Medical Invitation

- medical report from Jordan
- medical invitation from Hungary/doctor/hospital

12. Proof of family/financial ties to home country
13. Proof of finance for all costs relating to the trip
 - e.g. signed letter of guarantee

- Signed ID/passport copy of person financially responsible for the trip

14. Bank statement

- original, from the last 6 months (in English)

15. Copies of previous Schengen visas or any other visas (If applicable)

Please, note!

All documents must preferably be presented in ORIGINAL, preferably in English. If applicable, the originals are handed back to applicant after check of conformity of original and copy.

Applications have to be submitted at least 14 working days before the expected date of departure.

The Embassy of Hungary has the right at any time to ask for further supporting documents and/or call the applicant for an interview.

Signature: Date: