

AUSTRIA DOCUMENT CHECKLIST FOR A TOURIST VISA

One application completely filled and signed by the applicant.

Note: For accompanying children under 18 years old, both parents / legal guardian must sign the application/declaration form/questionnaire. Passport copies of the father and mother / legal guardian have to be attached.

Two recent passport photograph

Note: Passport size with white or plain light colour background; must be a recent photograph (not older than 6 months); without head covering for male applicants. The size of the photograph should be 35mm by 45mm and the height between the forehead till the chin should be 36mm.

Confirmed hotel booking

(full address of the hostel/ hotel must be written in the application: full name, street name, building name or number, city ,Email address of the hostel/ hotel, Telephone Number of the hostel /hotel and city code) Or copy of rental contract or proof of residential property

Copies of the passport, signature page and previous Schengen visas which are not older than five years.

Financial means

- Original bank statement not less than 6 months with the Bank seal - (Non-Saudi national)
- Verifiable evidence of sufficient means of sustenance such as a credit card valid throughout the intended stay - (Saudi National)

Air ticket reservation including return flight

One copy of the insurance policy of a valid Travel and Health insurance

- Covering the territory of the member states of the Schengen agreement and with minimum coverage of EUR30,000 for medical expenses

Additional documents for non-Saudi nationals :

- **Original letter from the employer stating:**
 - o The purpose of visit
 - o The salary and the date of employment
 - o Certified by the chamber of commerce
 - o If the sponsor is different a no objection letter from the sponsor in the residence permit.
- **Copy of the valid residence permit**
- **Copy of the exit re-entry visa**

PRIVATE VISIT: Original invitation letter signed by the host covering the intended stay

Please note:

All documentations must be submitted in English language

All applicants must be present to provide their biometrics

For children registered in a parent's passport, a separate application form has to be submitted.

Original documents must be presented; additional photocopies may be required

Remarks _____

Declaration

I have been informed that an application without a complete set of documentation according to above mentioned checklist may result to the rejection of my visa application. The Embassy of Austria reserves the right to ask for an additional supporting document and does not guarantee the issue of visa.

Date: _____

VFS Submission Officer:

VFS Biometric Officer: -----

Applicant Signature: _____

VFS QC Officer:

Attention: The Embassy of Austria have rights to ask any other additional documents it considers necessary, may call the applicant for an interview and have a contractual right of refusal without any explanation. In all cases the visa fee is non-refundable.

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